

NON-REPAYABLE CONTRIBUTION | TECHNICAL ASSISTANCE COMPONENT

Request form

SADC

Société
d'aide au développement
de la collectivité

DE BAIE-DES-CHALEURS

1. ORGANIZATION

Organization name :	
Area of activity :	
Legal Form :	<input type="checkbox"/> Company <input type="checkbox"/> Sole owner <input type="checkbox"/> Non-profit organization <input type="checkbox"/> Partnership <input type="checkbox"/> Cooperative
Address :	
Name of organization representative :	
Phone number :	
E-mail :	
Website :	

2. TECHNICAL ASSISTANCE COMPONENT

Components (different components can be combined) : <input type="checkbox"/> Adaptation of web tools <input type="checkbox"/> Technological adaptation <input type="checkbox"/> Adaptation to teleworking <input type="checkbox"/> Adaptation of management tools <input type="checkbox"/> Adaptation of sustainable development practices
Project description :
Targeted goals and financial outcomes :

3. APPLICANT'S AUTHORIZATION

I, the undersigned (borrower) _____, declaring myself to be duly authorized to act on behalf of (name and corporate name of business) _____, hereby request the assistance of the SADC. I declare to be acting on my personal behalf and on that of the business as regards the signing of the present document. I hereby authorize the SADC to carry out with any individual, commercial concern, organization or institution, all forms of enquiry that it may deem necessary.

I hereby authorize the SADC to obtain or exchange personal information from or with any personal information officer for the purpose of establishing or verifying my financial situation. This authorization is valid for the period preceding the obtaining of credit as well as for the entire period during which the file is active with the SADC.

I am aware that the request I am submitting to the SADC may not necessarily be approved. Any steps I may take or decisions I may make prior to obtaining the SADC's decision are my full and entire responsibility. I renounce any legal action against the SADC as regards damages related to any advice that the SADC and/or its representatives may have given me in good faith and recognize that the present request constitutes in no way an obligation on the part of the SADC.

I authorize Canada Economic Development to verify the use that will be made of the SADC's financial assistance.

Signed in _____, on this the _____ day of _____ 20_____.

Signature

4. Non-repayable contribution | Technical assistance component

OBJECTIVES :

- Support businesses affected by the economic impacts of COVID-19;
- Provide businesses in the territory with access to technical assistance and specialized expertise in order to reduce the impact of COVID-19 and ensure their sustainability.

CRITERIA OF ANALYSIS :

- The business must have a prospect of viability;
- The need for assistance must be demonstrated;
- Our advisors will work with businesses to assess the nature of the technical assistance and financial needs.

ELIGIBLE COSTS :

- Professional fees for the following components:
 - Adaptation of web tools
 - Technological adaptation
 - Adaptation to teleworking
 - Adaptation of management tools
 - Adaptation of sustainable development practices
- Maximum \$5,000 per business and different components can be combined. Note that the maximum amount allocated varies depending on the project's components.

TERMS :

- Applications will be received continuously until the funds are exhausted;
- This is a targeted initiative with a limited duration (until December 31, 2020);
- The sums for professional fees for the project must not have been committed before the project has been accepted by the SADC;

REQUIRED SUPPORT DOCUMENTS (The analysis will begin upon receipt of all the documents)

- Completed and signed financial request form
- Offer of services with the professional's timeline (submission)
- Actual financial statements

RETURN TO : Julie Bourdages
jbourdages@sadcbc.ca